



International **Quidditch** Association

IQA Board of Trustees Meeting Minutes

Sunday, November 08 2020

18:00 UTC - 19:00 UTC

Minutes: Betsy Lewin-Leigh & Pauline Raes

Attendance

Voting members

- Alex Benepe (Trustee)
- Alberto Coronado (Trustee)
- Betsy Lewin-Leigh (Trustee, Secretary)
- Borja Arbosa (Trustee, Treasurer) (Left 18:45)
- Kym Couch (Trustee)
- Pauline Raes (Trustee, Secretary)
- Rahel Liviero (Trustee, Chair)

Apologies

- Austin Wallace (Trustee, Vice-Chair)
- David Jonsson (Trustee)

Agenda

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Confirm Agenda

Review conflicts of interest

Confirmation of Previous Minutes

Committee Updates

Senior Leadership Committee (previous CEO/COO Recruitment Committee)

Need the document to go out to the managers. Betsy will be doing that in the next couple of days.

External Outreach and Partnerships Committee

No update

Finance Committee

Can start making invoices for NGB payments. A couple of NGBs let us know that the numbers were incorrect, looking into that with the finance committee to correct.

Harassment Complaints Committee

Wrapping up a private complaint.

NGB Concerns Committee

No update

Non-Profit Status Committee

Alex emailed the main application and word document of supplemental information. That document includes a summary of things that need to be decided on.

Operations Committee

Events Department

- Continental Games bid evaluation committee has been formed with the help of the HR department
- The bidding for CG has closed and evaluation has started, comparison spreadsheets have been made, had a productive first meeting with the committee and had a presentation of the bids to directors and trustees to decide finalists this weekend
- The BIPOC committee surveys are still open until this weekend

Gameplay Department

- Getting fewer emails of problems with referee tests
- The first referee training session went live
- Starting preparations for rules session part 2.

Human Resources Department

- Onboarded a new HR Team Member
- Assisted in the IQA Continental Games Bid Evaluation Committee formation
- Finalizing Volunteer Directory Updates
- Preparing for the Annual Reviews
- Still working on getting Volunteers to update Slack Profiles

IT Department

- Continued work on Management Hub to internationalize it. Most of the backend work has been completed, it's just frontend work that is left.
- Kicked off a new website design project in partnership with comms.

Marketing & Communications Department

No update - director on leave

Membership Department

- Membership Report 2019-2020 continues data collection.
- Development Fund hasn't received any new applications.
- Tracking IQA members who have national restrictions on the ability to play locally due to covid-19

Strategic Planning Committee

No update

Insurance

A reminder to review the insurance documents Rahel has sent to the board.

Event Bidding

Full update was given to board members who missed the private finalists meeting.

Other Business

Next meeting: Nov 22 - 18UTC