



International **Quidditch** Association

IQA Board of Trustees Meeting Minutes

Sunday, 01 September 2019

Start time 16:00 UTC - 18:00 UTC

Minutes: Betsy Lewin-Leigh

Attendance

Voting members

- Albert Coronado
- Austin Wallace
- Rahel Liviero
- Betsy Lewin-Leigh
- Pauline Raes

Executives

Apologies

- Alex Benepe
- Jess Schwandt

Agenda

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Confirm Agenda

Committee Updates

Operation committee - A few meetings have been had so far to discuss how to move forward, Rike has joined the committee as the first non-trustee member, more meetings planned for this week.

Harassment Committee - Hindered by members being busy, meeting to be scheduled this month.

Incorporation Committee - Looking at which countries have money moving in and out of the IQA, next step is another call in the committee to discuss what has been done so far and to look at the next steps.

CEO / COO Committee - Waiting on the article to be published on the IQA website. Next steps are to decide how to deal with applicants and wait on applications and begin interviews.

Finance Committee - Some work has begun however progress hindered by the IQA Finance director stepping down. Committee currently just one person, discussions around who would be relevant other people to join.

NGB Complaints Committee - Hindered by members being busy, meeting to be scheduled this month.

Discussion around more regular weekly updates and discussions. How to increase communication and accountability within committees discussed. Rotating member of each committee checking up on all committees every week proposed. Other possibility of each committee having one chair who is in charge of delegating within that committee and making sure that everything gets done. There is roughly one member of the board per committee therefore the work would be more evenly split to have board members chair no more than one committee each.

Decision made to have a head of each committee, heads to follow below

Operation committee - Betsy

Harassment Committee - Austin

Incorporation Committee - Alex (To be asked)

CEO / COO Committee - Pauline

Finance Committee - Rahel

NGB Complaints Committee - Albert

Currently, committee updates not happening as much as originally decided. Head to be held accountable for updates not happening to ensure communication continues.

Vanessa stepping down

Confirmation that someone within the board would need to step into the role of Board Treasurer immediately. Awareness that one of the new board members should be stepping into the role of treasurer due to current board members' focuses. Possibility of having an officially named Board Treasurer in the interim with separate jobs being split between trustees until a new board trustee takes over. A list to be made consisting of all the tasks that need to be done within finance to then be assigned members of the board and the finance committee. Nobody currently able to be named as the IQA treasurer, further discussions to be had with the full board in order to decide who is named as IQA treasurer.

Luke stepping down

Austin is willing to step into the role of chair in the interim for the remainder of this cycle, to be discussed again once the next cycle begins with the new board. The next steps include email forwarding needing to be changed and passwords and admin access to be changed.

“To elect Rahel as IQA Board of Trustees Vice-Chair.”

Moved: Albert

Seconded: Rahel

For: 5

Against: 0

Abstention: 0

Term lengths

One year terms - Luke, Vanessa, (Alex or Jess)

Two year terms - Austin, Rahel, (Alex or Jess)

Three year terms - Pauline, Albert, Betsy

Jess or Alex to step into the one year or two year positions however further discussions needed as neither are currently present.

Board minutes on website update

To be looked into further into if the minutes sent to the communication department have been added to the website yet and which further minutes need to be sent to the communications department.

Uganda

Development fund originally raised for Uganda to travel to World Cup 2016 however the money so far sent to the NGB has not been traced and no receipts have been given disclosing where the money has gone.

Ugandan NGB asking to have their membership fees to be absolved for a second time.

Solution for development fund of sending Uganda hoops and equipment rather than money in order to be efficient, make best use of the money, and ensure it is going directly into the sport.

Extra benefit for Uganda as they don't need to find a way to manufacture the equipment and buy parts for construction.

“To absolve Uganda of their current membership fees in order to use money from the development fund to provide and send equipment to Uganda.”

Moved: Albert
Seconded: Pauline
For: 5

Against: 0

Abstention: 0

Development Fund

Issue of countries applying for the development fund to send them to continental games, Discussion around the topic, Opinions that the money is more valuable used within countries rather than to send them to events in order to grow the sport within the country.

Consultant Slack

Discussion around bringing consultants on a new set up Consultant Slack allowing for experienced and knowledgeable members of the community to benefit the IQA and have their voices heard.

“Consultant slack to be set up, the chair of the board can nominate anyone to become a consultant, any trustee or department head can trigger a board vote on adding that consultant within 48 hours, the vote can be a written vote.”

Moved: Austin
Seconded: Pauline
For: 4

Against: 0

Abstention: 1

Other Business