



INTERNATIONAL QUIDDITCH ASSOCIATION

IQA Board of Trustees Meeting Minutes

September 1, 2018

19:00 UTC - 21:00 UTC

Minutes: Luke Nickholds

Attendance

Voting members

- Luke Nickholds (Trustee, Chair)
- Andrew Marmer (Trustee, Interim ED)
- Nicholas Oughtibridge (Trustee)
- Alex Benepe (Trustee)

Executives

- Brian Gallaway (Congress President)

Observers

- Betsy Lewin-Leigh (Human Resources Director)

Apologies

- Christina Verdirame (Trustee)

Agenda

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Executives	1
Observers	1
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Confirm Agenda

Review conflicts of interest

Minutes of the last meeting

Executive Director Report

Andy and Betsy provide an update on current activities of the operations branch.

- Rulebook
- Complaints process
- Events
- Gameplay
- Membership
- NGB Slack
- Emails
- Annual report
- Upcoming policies
- Staffing

Discussion about the requirements of a complaints process. Andy will submit policies when ready to the board.

Financials

- 2017-18 financials will be available for the next meeting
- Past dues
- Budget

Vanessa proposes that the IQA focus on only collecting back dues and that we do not collect new dues for the four-month financial year from Sept. 1 to Dec. 31, 2018. Decision to collect for the 12-month period, Vanessa will set the date for these.

Vanessa presents a carryover budget based on the past budget for the next four months. Trustees give their feedback on the proposed budget and some tweaks are made. Budget accepted, with the addition of dues and site visits.

Nicholas asks what the plan is for the funds in the development fund. Andy says that the membership department will be seeking proposals from national governing bodies (NGBs) on how to spend this. Andy and his team will put together a formal proposal on this.

Trustee Email Addresses

Andy says that the new head of IT is doing a cleanup of the International Quidditch Association (IQA) email addresses and has suggested that trustees be given individual email accounts. He says that the main advantage is document storage, the main drawback cost. Decision not to do so until incorporated and having access to donated packages.

Incorporation

Nicholas says the committee has discussed by email. He says that US Quidditch (USQ) has requested that we choose a different name than "International Quidditch Association" to avoid any confusion with the original name of USQ. Nicholas says that the major outstanding issues are one-member, one-vote and how we prescribe fees.

Nicholas says he will contact our lawyer Christian about this and hopes to get a finalized constitution relatively soon. Agreement that he will do so.

Executive Leadership Plans

Discussing Luke's proposed new executive structure and/or alternate ideas. General agreement to consider it properly once the applications for this round of ED applications have closed.

Goal Setting & Planning

Nicholas says that we need to be prioritizing organizational stability. Brian says that quality event bidding is a priority. Will discuss more in future.

Next Meeting

Saturday Sept. 22, 2018.