



INTERNATIONAL QUIDDITCH ASSOCIATION

IQA Board of Trustees Meeting Minutes

August 11, 2018

19:00 - 21:00 UTC

Minutes: Assorted

Attendance

Voting members

- Luke Nickholds (Trustee, Chair)
- Andrew Marmer (Trustee)
- Christina Verdirame (Trustee)
- Nicholas Oughtibridge (Trustee)

Executives

- Vanessa Sliva (Finance Director)

Observers

- Brian Gallaway (IQA Congress President)

Apologies

- Alex Benepe (Trustee)

Agenda

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Observers	1
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Review conflicts of interest	2
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Confirm Agenda

Review conflicts of interest

Minutes of the last meeting

- 2018-04-15
- 2018-04-21

Approved.

Christina asks about changes of membership of the board. Luke says that Nicole has resigned her position as trustee and that Rebecca has resigned her position as executive director (ED), effective as of the end of this month.

Nicholas notes that Nicole is still a director of IQA Events 2018 Ltd.

Executive Director Report

Andy says that his email to Congress contained a lot of the updates that are going on. He says there has been lots of hiring; the only empty department head position is the newly created legal department, and he will share an organizational diagram soon.

Andy says the new rulebook is expected out this week. Other projects include bid addendum, partnership program, and new International Quidditch Association (IQA) website.

Nicholas asks what processes have taken place to make sure that the rulebook is safe. Andy says that discussions took place between members of the board and the rulebook team, who have made changes to use the data that we have to try to make the rulebook as safe as possible. He says that they are working to collect more quantitative data to improve the process going forward.

Interim Executive Leadership

Discussion around how to run the IQA during the ED recruitment process. Andy volunteers. Christina questions whether Andy will continue as a trustee at the same time and afterwards. General agreement that he should.

Motion: The board accepts the resignation of Rebecca Alley and thanks her for her time as Executive Director. The board appoints Andy as interim executive director (while remaining as trustee) until alternative leadership is appointed.

For: 3

Against: 0

Abstentions: 1 (Andy)

Motion Carried

Luke suggests delegating some spending authority to Andy and Vanessa until we have the next budget after switching financial years. Nicholas suggests not doing this, and instead doing a budget for the remainder of the calendar year, and then the new leadership can develop a budget for the new financial year. General consensus.

Financials

- 2018-19 Budget

Motion: Request that Vanessa develop a stopgap budget through Dec. 31, 2018 that covers ongoing expenses, and that a full budget be developed after that when (hopefully) a new ED is hired.

For: 4

Against: 0

Abstentions: 0

Motion Carried

- Bank Account Paper
Recommendation: Authorize Vanessa and other IQA staff to pursue setting up a bank account with <INSERT BANK NAME HERE> with <PERSON> <PERSON> and <PERSON> as signatories

Deferred.

Luke says that the finance department is investigating this further and hopes to have it ready for the next meeting.
- Financial Year

Motion: As a part of incorporation and the new constitution, change the IQA's financial year to the calendar year. Vanessa and Andy to investigate practicalities of doing this.

For: 4

Against: 0

Abstentions: 0

Motion Carried

Andy raises one potential issue, saying that having a common calendar year might make it more difficult to get pro-bono financial services.

Brian raises bank account access and authority for Rebecca. Agreement to take necessary steps to remove her as an authority.

Executive Leadership Appointments

Luke gives the board a report on the applications we have received so far for ED.

Andy says that in terms of departments, of the nine current department heads and deputy department heads:

- Two are in the same role

- Two are former department heads in new roles
- Three are internal promotions
- Two are outside hires

Incorporation

Nicholas will distribute the current draft to the Constitutional Requirement Committee and then collect feedback from that committee, the board, and legal volunteers within the IQA. He is aiming for this to take two weeks and will then return that feedback to our lawyer.

Strategic Planning

Luke talks about some of the feedback that we have received from IQA volunteers on the IQA's Values and Mission Statement. Discussion about which elements to take on board.

Luke will now seek feedback from NGBs.

Committees

Luke says that with two less trustees and one stepping into an executive position, we should consider suspending the board's committees. Nicholas notes that we should not suspend the Constitutional Requirements Committee.

Motion: "Suspend the board's committees except the constitutional requirements committee ahead of a review of our structure, and their business shall be done by the board as a whole."

For: 4

Against: 0

Abstentions: 0

Motion Carried

Next Meeting

Saturday Sept. 1, 2018 at 19:00 UTC.

Meeting closed 21:11 UTC.